

Minutes of the Committee meeting held Sunday May 29th at the club

Present: P. Brandon , S. Jones, A Brand , K. Brand, , P. Lunt, D. Pollard, M Martin, G.Rye

Bill Lodge, Margaret Lodge and Jeff Cole were present for part of the meeting as guests.

1. **Apologies for absence:** R. Jones, R. Nicholls, P. Beckwith, K. Camp

2. **Minutes of the last meeting-** were read, no issues were raised and so were deemed correct.

Matters Arising - Shirley apologised that Dave Pollard had been missed off the official list of keyholders. This has now been rectified.

3. Resolution from meeting May 1st *With immediate effect, all team captains will not select their teams for matches more than 14 days in advance of a fixture.*

Has the committee exceeded its authority ?

Bill was invited to speak, please see attached notes.

Bill then withdrew from the meeting.

Chris commented on the reasons the resolution regarding team selection had come about. It had come to the committees notice that two new players were told they could not play in a particular league as the blocks had already been chosen. This did not seem to be fair or encouraging to new members, hence the debate and resolution.

Evidence was presented that new members had in fact been included in the Ladies League, Denton League, Albert Victor and Middleton.

In the light of this the Chairman proposed that the decision be rescinded. We all need to learn from this and move forward. The committee agreed.

Margaret and Jeff joined the meeting at this point.

Chris said that captains need to work together. A and B teams each have their squad and use rotation to ensure a fair allocation of matches. If there are A team players who are available they may be selected to play in the B team if the captain requires them.

Paul said that all bowling members should be available for selection in the Albert Victor and Middleton B teams

All Lady members should be available for selection in the Kings Lynn League and the Denton League

It was confirmed that captains may need a general overview and provisional plan for the season, but would confirm the teams 2 weeks before the match. At the moment we are not able to put teams on the website but it is hoped that this facility will be available to captains in the future. It would be helpful if teams could be posted in the clubhouse 2 weeks before a match so members can tick or cross to confirm their availability.

Peter suggested that new members be given a welcome pack which would include details of leagues and captains. It would be up to the new members to inform the captain that they would like to be considered for selection.

Chris suggested a list of all bowling members with boxes ticked to show the leagues that they were interested in.

The information given in the Start of Season minutes (April 10th) about how meals should be paid for was incorrect and should read **Each EBA captain should determine the method of charging at matches to ensure that their total fees covered both rink fees and the cost of providing food.**

The minutes will be revised to include this correction.

At this point, Jeff and Margaret withdrew from the meeting.

4. **Review of the constitution** to establish Terms of reference for Full committee approval at the AGM

This will be undertaken by the executive sub committee.

5. New Members Shirley has not been able to get an up to date list from Rhian but there are several new social members and three new bowling members. Bernadette Scott, Trudy Mann and Richard Taylor.

6. Officers reports

Treasurer:- Alexis reported the current balance as £12,058.44 Income for April was £ 6,218 expenditure for the month was £4,328 resulting in £1,889.79 profit for April.

We now have to pay bank charges of £14.68 a month.

Two neighbours have contributed £200 and £150 toward the cost of gravel for the carpark / road improvements. We have secured a new price of £45 per tonne.

Secretary /correspondence From D. Cousins- As you know, we have a County Friendly at your club on Tuesday 12th July when we are playing Northamptonshire Ladies and I need the details so that I can let Northants know. We don't pay rink fees on county friendlies but Val normally pays to the club £50 in lieu of rink fees for the match and Glenda has agreed to this. Since the lockdown we have not had a meal after the match but have ended the afternoon by sitting down to Tea and Cake. Are you able to let me have the cost of Tea and Biscuits on arrival and Tea and Cake after the match so that I can let Northants know. The start time for the match will be 1 for 1.30.

It was agreed to charge £4 per head for tea/biscuits on arrival and tea/cake after the match

From Helen Slimm (B.E.)

Notification of a Safeguarding Concern - action needed.

We are writing to notify you that Bowls England is currently investigating a safeguarding concern within the same area as your Bowls Club.

Due to confidentiality, we are unable to provide any further information. We have, however, due to the nature of this case taken the decision to email clubs within the local region. The reason for this email is that on a temporary basis, until further notice, we would recommend that you ask for visual proof of identification alongside any new membership applications. This is just a precautionary measure and we will contact you again once this concern has been investigated and the case concluded.

To ensure your club abides with GDPR regulations, we would recommend that it should simply be a visual check. The check is just to ensure that the name and address on the application matches the ID provided. Details of the ID should not be stored or shared. This advice only relates to new member applications and not new/visiting players. For instance, we would not recommend asking for ID from every new participant at an open day or from opposition teams during leagues or matches. This is simply when players ask to join your club and fill in a membership application. We are committed to ensuring that support is available to every affiliated club so systems can be put in place to make bowls an enjoyable and safe experience for all. You can read more about the work we are doing to safeguard our sport at <https://www.bowlsengland.com/safeguarding/>.

We shall comply with this advice regarding new members.

From D. Cousins

Rosie Day will be on SATURDAY 25th JUNE 2022 at CONNAUGHT BOWLS CLUB ATTLEBOROUGH 1 for 1.30 p.m

7. Ongoing business updates

i) Sounds of Shouldham has been cancelled due to insufficient ticket sales

ii) Car park improvements are scheduled to start on the first or second week of July

iii) Kitchen improvements, are progressing well, Peter has begun the wall tiling. The extractor fan still needs to be dealt with and the fire blanket attached to the wall.

iv) Website. It is now possible for captains to e-mail results to Rhian and she will post them on the website. Some concerns have been raised about accessing information eg. Up to date members lists. Also captains need to have access to post their teams. At the moment the only administrator we have is Rhian. It would work better for the club if committee members eg. Shirley and Glenda could be administrators with access to the website.

With this in mind a meeting is to be arranged between Paul, Shirley Glenda and Rhian to explore these possibilities.

v) Shot bowl our former supplier have proved to be unreliable so we are actively seeking new suppliers. Peter is waiting to hear back from one. Shirley is investigating other possibilities.

vi) 50/50 club this cannot go ahead until the new bank account is sorted out. However Alexis is investigating the possibility of having a post office account for this purpose.

vii) Members Welcome Pack, Paul and Glenda will work on this at a later date.

8. Extension Plans

The plans have been finalised and are ready for presentation. However a hold up has occurred due to an error made by the Parish Council in 2007. It appears that they are not our landlords. The King George Field, Shouldham Trust are still in the process of rectifying administrative confusion that occurred in 2007 when following advice from National Playing Field Association (NPFA), now known as the [Fields In Trust](#) (FIT). The [King George's Field, Shouldham Charity \(reg 1085322\)](#) are the organisation who should make decisions on all matter appertaining to the Playing Field, including the land leased to the Bowls Club. The Charity Trustee is a Sole Trustee and is the Shouldham Parish Council. In turn under the FIT Deeds the KG Field Shouldham must apply to FIT for permissions to build on the field.

Paul and Chris will attend a P.C. meeting on June 27th

9. Bowls Big Weekend Event

This open afternoon took place yesterday Saturday 28th. It was advertised on our website, and on the Shouldham Facebook page also the Fincham Facebook page. Invitations were issued to the Mens shed club at Downham MKT. and Swaffham. Every club member with e-mail was invited to attend. The response was disappointing. 4 adults and 2 children came and enjoyed an afternoon of bowls. The good news is that all of these are interested in joining the club.

10. Jubilee Bench

A hand made wooden bench has been purchased with the £200 grant. This will be dedicated by Geoff Hipperson at 2.00pm. on Friday June 3rd. There will also be a BarBq. The committee approved a budget of £30 for bunting and decorations.

11. Proposed Bowls Tournament

This event is planned to take place at the end of July/ Beginning of August (date to be confirmed)

12. A.O.B.

i) oil – is running low Dave will order 1000 ltrs

ii) Some high shelves in the storeroom are difficult to access, some steps are needed. Shirley will obtain a suitable set.

DATE OF NEXT MEETING JUNE 26TH 10.00PM. AT THE CLUB

Meeting closed at 12.20pm.